

**Addendum No. 3**

**C) Bid Requirements and Information**

**1) Time Schedule**

Below is the tentative time schedule for this procurement:

<u>Event</u>	<u>Date</u>	<u>Time</u>
Bid Deadline Submission	<del>2/24/2003</del>	5:00 p.m.
	<b>3/31/2003</b>	5:00 p.m.
Proposed Start Date of Agreement	5/1/2003	7:00 a.m.

As a courtesy, all bidders who have submitted a response to this solicitation will be notified by the Regional Board if not selected. **The bid submission date may be extended without notification if less than two bids are received. Upon receipt of two bids, those who responded to the solicitation will be notified.**

**2) Submission of Bid**

- a) Bid responses must be submitted by ~~February 24, 2003~~ **March 31, 2003** at 5:00 p.m. Mail three (3) hard copies, (one copy must bear original signatures), of your bid response addressed as follows:

IFB No. 79190-72  
Laboratory Analyses Services  
California Regional Water Quality Control Board, San Diego Region  
9174 Sky Park Court, Suite 100  
San Diego, CA 92123-4340

Attention: Linda Pardy

- b) An electronic copy of Attachment 3.1, "Laboratory Schedule of Costs Tables" is also required and should be submitted on disk with the bid response package; a disk is included within the bid package, or bidder may download the electronic form (in MS Excel) from [www.swrcb.ca.gov/rwqcb9](http://www.swrcb.ca.gov/rwqcb9).
- c) It is the bidder's responsibility to ensure that his or her bid is received at the location by the date and time of the bid response deadline.
- d) Bids must be submitted for the performance of all the services described herein. Any deviation from the work specifications will not be considered and will cause a bid to be rejected.
- e) Costs for developing bids and in anticipation of award of the Agreement are entirely the responsibility of the bidder and shall not be charged to the SWRCB.
- f) An individual who is authorized to bind the bidding firm contractually shall sign the enclosed Bid/Bidder Certification Sheet, Attachment 2. The signature must indicate the title or position that the individual holds in the firm. An unsigned bid may be rejected.
- g) The SWRCB may modify the IFB prior to the date fixed for submission of bids by the issuance of an addendum to all parties who received a bid package.